



Housing & Redevelopment Insurance Exchange

MEMORANDUM

To: Executive Directors of Housing, Redevelopment Authorities,
Community Development Agencies and Government Entities

From: HARIE

Subject: 2023 HARIE Safety Improvements Grant

Date: June 1, 2023

The HARIE Board of Directors is proud to announce its **Sixth** Safety Improvements Grant to benefit those agencies, who are insured by HARIE. The purpose of the grant is to assist those agencies with funding to improve safety measures and operations in their agency preventing property or safety loss.

The grant application is attached for your review with the grant application due on August 18, 2023.

The evaluation committee to review applications will consist of two (2) Excalibur employees, two (2) HARIE board members and one (1) outside member. All HARIE Board members and Excalibur employees are precluded from submitting an application for consideration.

A total of \$60,000 in grant funding will be awarded to selected recipients at the PAHRA Annual Conference in Lancaster on October 24, 2023. The maximum amount of grant eligibility to request is limited to \$15,000. The HARIE Marketing Committee reserves the right to reduce the amount of request based upon the funding request application review process.

Timeframe to expend funds will be one (1) year from October 24, 2023. Progress reports will be required on a quarterly basis.

The Agency must submit the application to:

Excalibur Insurance Management Services
Ms. Caryn Emiliani, Housing Underwriter
423 Jefferson Avenue
Scranton, PA 18510

Thank You

424 Jefferson Avenue • Scranton, PA 18510
(570) 344-1152 • Fax: (570) 347-4401
www.harieonline.com

HARIE

Funding Request

Organization: _____

Contact Name
& Title: _____

Primary Business of Organization: _____

Organization Address: _____

Phone: _____ Fax: _____

E-Mail: _____

Type of Applicant:

- Housing Authority
- Redevelopment Authority
- Community Development & Non-Profit
- Other Government Entity Specify: _____

Note: This submission was considered and approved by (both signatures are required):

Signatures: _____
Applicant Executive Director *Applicant President/Board Chairman*

Printed name: _____
Applicant Executive Director *Applicant President/Board Chairman*

Date: _____ **Date:** _____

Nature & Amount of Funding Request

- Safety Equipment/Materials \$ _____
- Occupational Safety \$ _____
- Safety/Risk Management Training \$ _____

TOTAL REQUEST: \$ _____

I. Program Explanation and Rationale

(30 Points)

1. Include a program description of the nature of the funding request.
2. Describe the goals of this program and the rationale upon which it operates.
3. Is this request for an existing program, a new program, or for the expansion of an existing program?

II. Program Need

(30 Points)

1. Include a description of the need/extent of the problem with data and research to support.
2. Identify the hurdles encountered to address the problem.
3. Identify how funding of this program will address safety operations.

III. Program Service, Evaluation and Outcomes**(20 Points)**

1. Describe the process you will use for funding.

2. Describe how this program currently evaluates for:
 - Program effectiveness and program quality
 - Please include any evaluation attachments such as surveys, needs assessment, etc.

3. Include a specific plan to measure progress toward strategic goals (identify short and long term goals to address safety operations).

4. Identify what population will be served in this program.

5. Identify how many units this will cover including age of buildings (if applicable).

IV. Program Financial**(20 Points)**

1. Attach Proposed Program Budget and narrative explanation.

 2. Are the requested funds going to be used to leverage resources from another funding source?

 3. Please list all funding sources to which you are applying for this program.
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Please submit six (6) copies of application to:

Excalibur Insurance Management Services
Attn: Ms. Caryn Emiliani, Housing Underwriter
423 Jefferson Avenue
Scranton, PA 18510